

ARENDSVILLE BOROUGH COUNCIL
P. O. Box 508
ARENDSVILLE, PA 17303
(717) 677-6009

LAND USE PERMIT INFORMATION

- A Stormwater Management Plan must be approved before Land Use Permit will be considered.
- A Land Use Permit is valid for 1 year from the date of issuance. During the construction period an authorized Borough official may inspect the premises to determine if the work is progressing in compliance with the permit application and all applicable governmental regulations.
- Land Use Permit fees and Borough Engineer fees shall be submitted with the Building Permit application.
- A one hundred fifty-dollar (\$150.00) deposit, to be applied to the Borough Engineer review fees, is required for construction of a new residential, commercial, or industrial building. In the event the cost of review exceeds one hundred fifty dollars (\$150.00), the applicant shall be responsible for the difference. If the fees are less than the one hundred fifty-dollar (\$150.00) deposit, the difference shall be refunded to the applicant.
- All Land Use Permit applications will be reviewed by the Borough designee and/or the Planning Commission. Applications for Land Use Permits will be approved by Borough Council or its authorized representative. All applications for new residential, commercial, or industrial buildings must be submitted to the Planning Commission for review and recommendation. The Planning Commission meets the Monday before Borough Council's meeting each month, as needed. Its recommendation will be given to Borough Council for action at its regularly scheduled meeting which is held the second (2nd) Wednesday of each month.
- The denial of a Land Use permit application will be accompanied by a statement of reasons for the denial.
- Any project requiring water or sewer connections change or hook-up will need the prior approval from the Borough Council and prior issuance of the appropriate permit.
- A site plan is required for all Land Use Permits.
- If you hire a person to perform work after issuance of the Land Use Permit, you shall furnish proof of Workers' Compensation insurance. Failure to do so will result in a stop-work order.
- If you subcontract any part of your contract, you must obtain proof of Workers' Compensation insurance from the subcontractor.
- If you are not employing or hiring any other persons for the project for which you are seeking the Land Use Permit you must fill in and sign the Workers' Compensation Affidavit of Exemption form on page 4 of this packet.

COPY RECEIVED _____ DATE _____
Applicant's Signature

NO: _____

ARENDSVILLE BOROUGH

APPLICATION FOR LAND USE OR ALTERATION PERMIT

FEE: \$20.00 payable to: Arendtsville Borough

Application is hereby made for a permit to erect a building or make alterations as described. Applicant agrees that such work will be done in accordance with plans and specifications submitted, and that it will comply with all provisions of the Land Use Permit Ordinance, and with all other applicable Borough, Federal, State and County laws, ordinances and regulations.

1. Owner's Name: _____

Address: _____

Phone No: _____

2. Contractor's Name: _____

Address: _____

Phone No: _____

3. Construction Site Location: _____

4. Type of work: New Building () Addition () Other () _____

5. Description of Work: _____

6. Estimated Value of Improvements _____

7. Size of Lot: Acres: _____ Square feet _____

8. Setback Requirements: Actual Setback in Feet:

40 Feet from State Road _____

30 Feet from All other roads _____

12 Feet from Side property line _____

15 Feet from Rear property line _____

9. Dwelling must contain 500 square feet of floor space on first floor. N/A

10. Will building require Sewage Disposal _____? If so, give Permit No. _____

11. Yes ___ No ___ Does the project require water or sewer connections? A change or hook-up will need completed developer agreements and approval from the Municipal Authority.

12. Yes ___ No ___ Is building or use located in a Floodplain area? (If answer is yes, all provisions of Borough's Floodplain Ordinance must be complied with.)

PLEASE PRINT

PLANS REVIEW CHECKLIST

Estimated cost of construction \$ _____ .00

\$150.00 escrow for Borough Engineer's review fee for new residential, commercial, or industrial buildings.

ADDITIONAL REQUIREMENTS FOR FINAL PLAN APPROVAL:

_____ A site plan showing exact size and location of proposed construction, existing buildings and structures, and location of sewer and water lines.

_____ Floor plans for the main floor.

_____ Minimum scale of 1/8" = 1'0".

_____ Contractor shall provide proof Workers' Compensation Insurance Coverage and attach a copy of their insurance with this application.

Workers' Comp. Policy Number _____

Contractor's Tax ID Number _____

If you are not employing or hiring any other persons for the project for which you are seeking the Land Use Permit, you must fill in and sign the Workers' Compensation Affidavit of Exemption form on page 4 of this packet.

I verify that the foregoing statements are true to the best of my information and belief. I understand that false statements herein are subject to the penalties of 18 PA C.S.A. Section 4904 relating to unsworn falsification to Authorities.

Signature of Applicant

Date

(Email the Certificate of Insurance to the Borough Office at: officemgr@arendtsville.org or Fax it to: 717- 677-6009 during regular office hours, M-Th: 9:00 am – 2:00 pm.)

WORKERS' COMPENSATION AFFIDAVIT OF EXEMPTION

I, _____, do solemnly swear that I will not employ/hire any other persons for the project for which I am seeking a Land Use Permit.

After receipt of the Land Use Permit, if I employ any other persons, I must notify the Borough office and provide proof of workers' compensation coverage within three working days.

I understand that failure to comply will result in a stop-work order and that such order may not be lifted until proper coverage is obtained, as provided by Section 302(4) of the act of June 2, 1915, known as The Pennsylvania Workmen's Compensation Act, reenacted and amended June 21, 1939, and amended December 5, 1974, and amended July 2, 1993.

I understand that false statements made herein are subject to the penalties of 18 PA C.S.A. Section 4904 relating to unsworn falsification to authorities.

Signature of Applicant